



INTERNAL ADVERTISEMENT

Arrupe Jesuit University invites applications from suitably qualified and experienced persons to fill the following post that has arisen within the institution:

SCHOOL OF ENGINEERING AND ICT

DEAN OF THE SCHOOL OF ENGINEERING AND ICT (1 POST)

The Dean of the School of Engineering and ICT will be responsible for shaping the vision and direction of the department, driving academic excellence, and promoting a vibrant learning environment. The Dean will collaborate with staff members, students, and industry partners to develop and implement programs that meet the evolving needs of the Engineering and ICT industry.

Responsibilities:

Reporting to the Pro Vice Chancellor, Academics the incumbent shall be responsible for:

- Developing and communicating a clear vision and strategic direction for the department in alignment with the overall goals of the institution.
- Developing and implementing a strategic vision for the department aligned with the principles of Education 5.0.
- Leading the planning, implementation, and evaluation of academic programs, research initiatives, and departmental activities.
- Overseeing the development, review, and enhancement of academic curricula and programs to ensure relevance, quality, and alignment with industry standards.
- Assisting in the recruitment, retention, and development of a diverse and qualified department team.
- Developing and managing departmental budgets, allocating resources effectively to support academic programs, research activities, facilities, and infrastructure.
- Identifying opportunities for external funding, grants, and donations to enhance departmental resources and initiatives.
- Ensuring compliance with academic standards, accreditation requirements, and regulatory guidelines relevant to Engineering and ICT programs.
- Developing and maintaining strategic partnerships with industry, government agencies, research organizations, and international institutions to enhance opportunities for collaboration, internships, and experiential learning.
- Monitoring student enrolment, progression, and graduation rates, and implement strategies to support student success and retention.
- Fostering a culture of research excellence and innovation within the department, supporting members of staff and student research projects,

- collaborations, and grant proposals.
- Promoting research initiatives and partnerships with industry, government agencies, and other academic institutions.
 - Ensuring the availability of support services, resources, and facilities to meet the needs of students, including laboratories, computing resources, and study spaces.
 - Ensuring compliance with institutional policies, codes of conduct, and relevant legal and regulatory requirements and promoting its achievements.

Qualifications and Experience:

- Applicants must have an earned doctoral degree (PhD) in Information and Communication Technology (ICT) or Engineering. Applicants who can show progress towards acquiring a relevant doctoral degree may also be considered.
- Be able to prove leadership experience in an academic setting, preferably in a senior management role.
- Be able to uphold high standards of ethical conduct, academic integrity, and professionalism among staff and students.
- Be able to demonstrate success in fostering research collaborations, securing external funding, and publishing in reputable journals, and;
- Have excellent communication and interpersonal skills, with the ability to engage and collaborate with diverse stakeholders.

To apply:

Applicants must submit the following: application letter, certified copies of educational certificates, National ID, Birth Certificate and CVs giving full personal information including full name, place and date of birth, qualifications, previous employment and experience, date of availability, telephone number, email address, names and addresses of three (3) referees including emails and addresses to:

**The Human Resources Officer
Arrupe Jesuit University
16 Link Road
Mt Pleasant
Harare**

OR

Email applications to hr@aju.ac.zw

The closing date for receipt of applications is Friday, 05 May, 2024.
Only shortlisted candidates will be contacted for an interview.

Further inquiries or questions about this advert should be directed to Human Resources Officer through the email address: hr@aju.ac.zw.

NB AJU is an equal opportunity employer as stipulated by its non-discriminatory policy.